

Project Proposal Presentation Guidelines (T_4172)

This guide is to help students prepare for their project proposal presentations T_4172.

The presentation for the T_4172 project proposal will start on Week 14 (July 3 - 10, 2023).

The proposal presentation will be conducted **face-to-face**, and the duration of the presentation will be in **20 minutes**, including the **question-and-answer session**.

A. Presentation slide preparation.

1. Each student is required to prepare PowerPoint slides for presentation purposes.
2. The language used is Malay (except for international students).
3. Slides should contain (but not be limited to):
 - a. Project introduction.
 - b. Research problems.
 - c. Research objectives.
 - d. Suggested solutions (designs and specifications).
 - e. Demonstration of prototype/initial implementation (if any)
 - f. Conclusion.
4. The number of slides should correspond to the duration of the presentation, within **15 minutes**.

B. The day before the presentation

1. Check the examiner's name in SPID or UKMFolio.
2. Contact your examiner to get confirmation of the time and location of the presentation according to the decision made by the examiner.
3. Make sure you are ready to present.

C. On the day of the presentation

1. Ensure you are at the location 10 minutes before the presentation.
2. Make sure to dress appropriately for the presentation.
3. When presenting, check your time - you are given 20 minutes to present, including a question-and-answer session.
4. The examiner will ask more about your proposal during the question-and-answer session. Therefore, make sure you are prepared with materials that feel appropriate to explain more about your proposal (if asked).
5. The examiner will also assess your ability to answer the questions in addition to the presentation and proposal report (D5).