

Final Year Project Submission and Presentation Guidelines (T_4086)

This guide is prepared to show the submission and presentation procedures of the Final Year Project (T_4086).

A. Final Year Project Report (D8) Submission

The deadline for submitting the D8 project report is Friday, July 21, 2023.

Students are required to do the following:

1. Fill in the Final Year Project Report (D8) Submission Form, which can be downloaded from the PTA website, <https://www.ftsm.ukm.my/v5/fyp> in the "Form" section or from the SPID system (<http://pta.ftsm.ukm.my/spid/>) in the "Other Materials" section.
2. Contact the Supervisor to obtain permission to submit the project report and ask the Supervisor to sign the completed form.
3. Check the Examiner's name from the Head of the Programme.
4. Send D8 and the completed JKPTA FTSM UKM 2 Form to the Head of the Programme through the following Administrative Assistant at the Pre-Graduate Office counter:
 - TK4086 - Mrs Lydia Leas
 - TM4086, TU4086 and TH4086 – Miss Maisarah Hanim Ahmad
5. Upload the final year project report (D8) and the JKPTA FTSM UKM Form 2 to the SPID system.
6. Items (4) and (5) must be made before July 21, 2023.

B. Video Presentation Submission

The deadline for submitting the video presentation and Google form (KID Video Link 2023) is Sunday, July 30, 2023, at 11.30 pm.

1. Develop a video presentation that contains:
 - Brief introduction
 - Demonstration of project results such as systems/prototypes/models and related information.
 - Present the results of data analysis/testing/results and related information.
2. Confidential information, such as individuals'/organizations' names and personal photos/videos, cannot be disclosed in the presentation video.
3. Video duration does not exceed 5 minutes.
4. Name the video with the following format: NoMatrix-project_short_title.
5. Upload the video to Youtube (student email) and set it as Unlisted (Figure 1).
6. Copy the video link that has been successfully uploaded.
7. Fill in the video link information of the presentation on Youtube in the "Youtube URL Link" field (Figure 2) when filling out the following Google Form: <https://forms.gle/3rrWDbYnY8MDPgQZA>

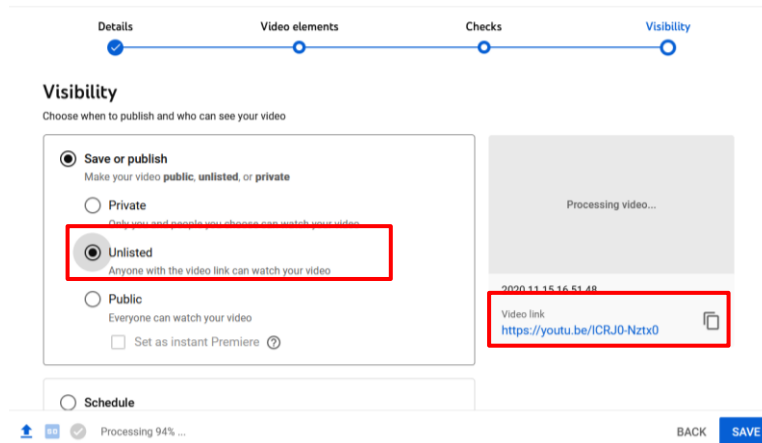


Figure 1: 'Unlisted' settings and YouTube video URLs

Pautan YouTube Video KID2023

Pendaftaran pautan video YouTube bagi projek PTA untuk KID2023.
Pendaftaran ditutup pada hari Ahad 30 Julai 2023, pukul 11.30 pm.

Sebarang masalah, sila hubungi KP masing-masing.

Pautan URL YouTube *

Your answer

Sila pastikan link video di Youtube ditetapkan sebagai 'Unlisted' (bukan Public) dan boleh diakses. Jangan dedahkan maklumat nombor kad pengenalan anda.

Send me a copy of my responses.

Submit Clear form

Figure 2: KID2023 Video Youtube Link Form

Note:

The video should be designed as if you are presenting it in front of the Examiner about the results of the FYP with your voice. Ensure the video flow is structured, illustrating that you have successfully solved the problem stated in the proposal and achieved all the research objectives. Use all creativity to present the final results of your FYP well and clearly by using appropriate software and equipment.

C. Question and answer session

The question and answer session date is **Thursday, August 3, 2023**. The duration of the question and answer session is 15-20 minutes.

1. Identify the time for the question and answer session by referencing the schedule of the presentation session will be notified on **July 21, 2023**.
2. Brief presentation of the project for five minutes using slides or e-posters. Next is a system/project results demo and a question and answer session. The question and answer session is the Examiner's platform to ask more about the final result of your FYP. Therefore, ensure you are ready regarding source code if requested and other requirements that feel appropriate to explain FYP further if asked.

D. Submission of Technical Reports and Final Reports

Due date:

Technical Report - July 31, 2023

Final Report – August 11, 2023

A Final Report is a project report D8 updated after being reviewed by the Examiner.

1. A technical report is a project summary report containing 10 to 20 pages according to a provided template. The technical report template can be downloaded from the PTA website, <https://www.ftsm.ukm.my/v5/fyp>, in the "Materials" section or from the SPID system, <http://pta.ftsm.ukm.my/spid/> in the "Other Materials" section.
2. Fill in the Final Report Submission Form downloaded from the PTA website, <https://www.ftsm.ukm.my/v5/fyp>, in the "Form" section or from the SPID system, <http://pta.ftsm.ukm.my/spid/> in the "Other Materials" section.
3. Send the completed form to the Head of the Programme through the following Administrative Assistant:
 - TK4086 - Mrs Lydia Leas.
 - TM4086, TU4086 and TH4086 – Miss Maisarah Hanim Ahmad
4. Attach the form signed by the Supervisor to the final report.
5. Upload technical and final reports updated in SPID and email them to the Supervisor.
6. A hard copy of the final report is at the Supervisor's request

E. Best Project Nomination and Popular Video Selection.

The deadline for Best Project nominations is Friday, July 21, 2023.

1. For the Best Project, students can nominate themselves by completing a Google Form <https://forms.gle/Wb2hUaQeDssX5QCQ6> from July 17, 2023, until July 21, 2023.
2. For the Popular Videos selection, students can browse the YouTube playlist for all presentation videos and click 'LIKE' on videos with exciting and promising projects.